

### **Main Changes made to the Peterborough Statement of Community Involvement between Consultation Draft and Final Versions (November 2012)**

This is a summary of the main changes made to the Consultation Draft version of the Peterborough Statement of Community Involvement, which have been incorporated into the final version. It is not a comprehensive list of all changes. Changes have been made in response to comments received, officer-recommended improvements and changes in national regulations and advice. References to paragraph numbers are to those in the Consultation Draft version, which are not necessarily the same in the final version.

- Amendments to paras 1.0.6 and 1.0.7 to refer to minerals and waste planning.
- Re-ordering the bullet points in para 1.0.11 so that they are in a more logical order.
- New section added into chapter 1 to explain steps we will take to meet the needs of members of the community with disabilities – for example, to supply information to people who are blind or have visual impairments, and to record their comments or responses on a planning matter, to provide web pages that are compliant with international accessibility guidelines, to use venues for meetings and exhibitions that are accessible for all, and to make hearing loops available at meetings of committee, cabinet and council.
- Section 2.1 has been expanded to explain that consents for Nationally Significant Infrastructure Projects are handled in a different way to a normal planning application.
- Paras 2.2.1 and 2.2.2 have been amended to clarify that the council's pre-application service is optional, and there is a fee involved.
- Section 2.3 and Appendix 1 have been amended to take account of the fact that the new duty for developers to consult on proposals before submitting an application have not been brought into effect by the Government. Therefore the text makes it clear this is purely advisory at this stage. The error in the cross-reference in Appendix 1 has been deleted.
- Footnote added to para 2.4.6 to explain when 21 day consultation period starts.
- Table 1 amended to avoid apparent distinction between neighbours and adjoining occupiers.
- Contact details for Planning Aid added into para 2.4.13.
- Reference to the environment included in table 3.
- Para 2.5.1 amended to refer to the planning code of conduct.
- Reference to the Flood and Water Management Act 2010 included in para 2.6.7.
- Section 2.7 brought up to date to accord with the Planning Compliance Plan.
- Section 3.1 revised to clarify the distinction between a Development Plan Document and a Supplementary Planning Document, and to explain the Government's use of the term "Local Plan".
- Paras 3.1.12 to 3.1.14 revised to include reference to prescribed bodies and Peterborough's role as a Minerals and Waste Planning Authority.
- Para 3.2.5 revised to say that any informal consultation period prior to formal publication of a DPD will last at least four weeks.
- Para 3.2.8 amended to refer to public libraries as places where documents might be available for inspection.
- Para 3.2.10 amended to make it clear that formal representations on a DPD are not considered by the council; they are passed to the Inspector who considers them as part of the examination process.
- Para 3.2.17 amended regarding people to be notified of the submission of a DPD.
- Paras 3.2.18 and 19 clarified regarding the role of written statements at the DPD examination.
- Paras 3.2.22 and 23 amended regarding notification of the inspector's report and the opportunity for judicial review, following adoption of a DPD.

- The potential methods of consultation on LDF documents (section 3.4) have been extended to include teleconferences and workshops.
- Amendments have been made throughout Section 4 to bring it up to date in the light of the publication of the neighbourhood planning regulations and the separate regulations concerning referendums. These include the specified questions to be used in a referendum and the need for two referendums if the neighbourhood area has been designated as a business area.
- The use of the term “officer” has been standardised throughout the document, wherever appropriate
- Figure 3 amended to make clear that neighbourhood planning options are community led; and to make clear the legal status of SPDs and neighbourhood plans and orders. The font size used in the figure has been increased.
- Para 4.1.3 amended to clarify that a local neighbourhood may proceed with more than one option to shape its future.
- In para 4.2.16 the typical subjects for a parish/village appraisal have been amended to replace the reference to Diamond Jubilee projects with a reference to green infrastructure.
- Flood mitigation and habitat provision have been added into the types of issues that a local action plan might cover (para 4.2.18).
- In para 4.3.7, telephone numbers have been added for each of the organisations identified as being able to offer independent advice on neighbourhood planning.
- Figure 5 has been enlarged so the font size is bigger.
- Para 4.4.9 amended to advise that applications for a neighbourhood area covering more than one parish should be submitted jointly.
- Para 4.4.13 amended to delete reference to the limit of one hour for a preliminary meeting to discuss neighbourhood planning.
- In the tips for drawing up a neighbourhood plan (para 4.4.61) disabled people have been added as a group where special efforts should be made to gain opinions; and the importance of working with key stakeholders and undertaking technical work have been emphasised.
- A reference has been added into Appendix 2 to say that the arrangements for public speaking at committee may change from time to time, and therefore people should check for the latest rules at any point in time.
- The Glossary has been expanded with definitions for a number of new terms and phrases.